

PAYMENT RULES – HTA DEVELOPMENT GROUPS STARTING 1ST OF AUGUST, 2025

This is a translation of the Finnish language document Maksusäännöt – HTA:n kehitysryhmät, updated 27th of July 2025. In case of controversies between the Finnish and English version of the Payment rules, the Finnish language version prevails.

Financial and operating period, skater registration and general rules

The financial period of the Helsinki Figure Skating Academy (the Club) is the calendar year, i.e. 1.1.–31.12.

The operating period of the development groups is 1.5.–30.4.

Skaters register via the myClub software. By registering to a development group, the skater

- accepts the Club's rules, including these payment rules
- agrees to pay the fees mentioned below
- accepts the competition and disciplinary rules of Skating Finland (Suomen Taitoluisteliitto)
- agrees to comply with the Skating Finland's (Suomen Taitoluisteliitto) code of ethics and anti-doping rules.

When a skater registers for a development group, the registration is valid until further notice. The registration can be terminated by following the procedure and notice period set out in the "Stopping Skating" section.

Content of fees

Season and membership fees cover the costs of the Club's ice and off-ice training facilities, the salaries of permanent and hourly employees including social security payments, the costs of coaching equipment and supplies, the salary costs of coaches' competition trips, and administrative costs for the entire season. **Changes to training schedules due to exceptional schedules do not affect the amount of the season fee.**

The amount of the season fee is determined for each operating season and is announced separately.

Fees and invoicing

The Club invoices skaters the following fees based on registration, usually monthly:

- season fee for the operating period from 1.5.-30.4., divided into ten (10) monthly installments (August-May)

- June and July months are free of charge, unless a skater in the development group separately registers for the June training period organized by HTA. The fee for the development groups' June training period is determined separately each year.

- membership fee, for the operating period. Each skater is a member of the Club and the membership fee is invoiced once a year.

Invoices are sent to myClub software and must be paid by the due date using the invoice reference number. A reminder fee of €6 may be charged from the due date for payment reminders.

The Club may request an advance payment of a season fee or other invoice from a skater for a justified reason.

The Board may also decide on additional season fee installments to secure the Club's operations.

Payment arrangement, skating ban and collection

The Club's operations are largely financed by the skaters' season and membership fees, and their timely payment is essential to ensure the quality of coaching and continuity of operations.

In the event of payment problems, please contact the Club Treasurer, email: talous@taitoluisteluakatemia.fi immediately and agree on a payment arrangement.

If a skater has (despite payment reminders) more than two (2) overdue season fee installments, he or she cannot participate in Club practices (skating ban). The skating ban is valid until all overdue season fee installments or other Club invoices have been paid or a payment arrangement has been agreed in writing with the Club and has been adhered to. The Club's Treasurer will notify you of the skating ban and its end.

Overdue invoices are transferred to a collection agency.

Sibling discounts

The Club grants a discount on the season fee for a sibling skating with the Club. The discount is 10% for the first sibling, 15% for the second and 25% for the following siblings. The discount is calculated on the lower fee or fees.

Sick leave, partial training ban and related payment refunds

By registering for the season, the skater commits to paying the season fees and other fees for the entire season.

Absences other than sick leave are not refunded, such as holidays, trips, other absences chosen by the skater, confirmation and similar camps, schedule overlaps e.g. due to another hobby.

Refunds are granted for sick leave against a medical certificate. The medical certificate must indicate the start and end date of the training ban and must be submitted without delay to the Club Treasurer, talous@taitoluisteluakatemia.fi

A refund is granted for an absence lasting more than 14 days, so that during the first 30 days the refund is 50% of the season fee and for the following days 100% until the end of the absence. No refund is granted for payments made during the notice period.

Situations in which a skater, for example, returns to training after an injury (partial training ban; jumping ban, training within the limits allowed by pain or similar) are handled on a case-by-case basis. The Board may grant a partial or full exemption of the fees for a justified reason.

Skating passes (licenses) and insurance

A skater must have a valid Skating Finland ´s skating pass (license) and sports insurance, which also covers accidents and injuries that occur in non-competitive sports.

The skating pass period is 1.5. - 30.4. [Luistelu- ja toimihenkilöpassit - Suomen Taitoluisteliitto ry \(stll.fi\)](https://stll.fi)

A skating pass must be purchased from Suomisport: <https://info.suomisport.fi/>

Stopping Skating

A skater may terminate their registration in writing with one (1) months' notice, with the notice period starting at the end of the month of notice. Any fees already paid will not be reimbursed.

Notice of termination must be sent to the Club Treasurer and Board to the following e-mail addresses: talous@taitoluisteluakatemia.fi and hallitus@taitoluisteluakatemia.fi

Club transfer in the beginning of a new skating season

If the skater wants to change clubs at the turn of the skating season, she/he purchases a skating pass to the club of her/his choice through Suomisport. It is not necessary to notify HTA separately.

The skater is always obliged to settle all outstanding payments and any other obligations to the old club. HTA is entitled to seek its open receivables according to the Club's procedures.

When changing clubs, the skater must always give notice of termination to HTA in accordance with the Club's policies, see section Stopping skating.

Club transfer during the skating season

If the skater changes clubs during the season, the old and new clubs must agree in writing on how practical matters will be handled during the transfer.

In addition, the skater must notify the Club of the change as follows: The skater (or the guardian of a minor skater) must fill out a club transfer notification in Suomisport and send a message by email to teemu.hintikka@skatingfinland.fi.

The skater is always obliged to settle all outstanding payments and any other obligations to the old club. HTA is entitled to seek its open receivables according to the Club's procedures.

When changing clubs, the skater must always give notice of termination to HTA in accordance with the Club's policies, see section Stopping skating.

The Club's right to make changes, contact information

The Club reserves the right to make changes to the rules described in this document during the season.

Club contact information: hallitus@taitoluisteluakatemia.fi

Matters related to payments and invoicing: talous@taitoluisteluakatemia.fi